



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

22 August 2023

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held **online via MS Teams** on Thursday, 31st August, 2023 commencing at 7.30 pm.

**Appointments for parish council attendees will be sent via the parish clerk following the publication of the agenda.**

Information on how to observe the meeting will be published on the Councils website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings 5 - 6

### **Part 1 - Public**

2. Apologies for absence

3. Notification of Substitute Members 7 - 8
4. Minutes 9 - 12

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 15 June 2023

5. Update on action identified in the last Minutes

#### **Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

6. Local Plan Verbal

The Panel to be updated on the current progress and latest timetable.

7. s106 Agreement and Timescales Verbal

Guidance to be provided on s106 agreements, how they are secured and what happens once money is received.

8. Climate Change Strategy and reduction of carbon footprint 13 - 14

At the request of the Kent Association of Local Councils, the Cabinet Member for Climate Change, Regeneration and Property to advise of measures being taken by the Borough Council to reduce the carbon footprint.

9. Traffic Regulation Orders (TROs) 15 - 16

The Kent Association of Local Councils (Tonbridge and Malling) have requested an update on the delay between Traffic Regulation Orders being issued and the Borough Council installing signage and line markings. The response of the Cabinet Member for Transformation and Waste is attached and he will be present at the meeting to address any further questions.

10. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr B Banks  
Cllr M D Boughton  
Cllr P Boxall  
Cllr M A Coffin  
Cllr S Crisp  
Cllr S M Hammond  
Cllr D Harman  
Cllr P M Hickmott  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford  
Birling  
Borough Green (Vice-Chair)  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottiscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West